

Smeeth Parish Council

To all members of Smeeth Parish Council.

Wednesday May 3rd 2023

There will be a meeting of Smeeth Parish Council at the Brabourne Baptist Church on Wednesday, May 10th 2023 at 7.00pm, and you are summoned to attend.

Agenda

1. Election of the Chairman and any Vice-Chairman for the Council year 2023-24.
2. Completion of the Declaration of Acceptance of Office Form and the Declaration of Pecuniary Interest Form by all Councillors.
3. To receive and approve apologies for absence.
4. To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.
5. To approve the minutes of the meetings held on 8th March 2023
6. To discuss matters arising from previous minutes that are not covered by the agenda
7. Public session: To receive questions and comments from the public on any agenda item
8. Confirmation of eligibility to use the General Power of Competence
9. Appointment and scope of Internal Auditor
10. To confirm the representative to the following posts:
 - Planning co-ordinator
 - Playing Field Association representative
 - Village Hall Association representative
 - Village caretaker committee representative
 - KALC representative
 - Community Led Plan representative
 - Young Person's Award Working group (3 volunteers)
11. To receive report from the Borough Councillor
12. To receive an update on the Newsletter
13. KALC Representative Report
14. Footpaths and Highways
15. Planning matters: to authorise a response to any application(s) and to note any recent planning decisions by Ashford Borough Council or any correspondence on planning matters.
 - 15.1 To receive the report of the most recent Planning Applications
16. To review the effectiveness of the system of Internal Controls: Councillors are asked to consider the Statement of Internal Control in support of the Annual Governance Statement
17. To approve the Financial Regulations, Standing Orders, Asset Register and Risk Assessment and confirm arrangements for insurance cover in respect of all insured risks.
18. To review the Terms of Reference for the Caretaker Committee and the Young Person's Award.
19. Review of the Council's subscriptions to other bodies ie KALC/CPRE
20. Financial matters:
 - a) To approve the following financial documents:
 - i. To receive the end of year accounts
 - ii. To receive the report from the Internal Auditor
 - iii. To approve the Governance Statement 2022/23, section 1 of the AGAR for the year ending 31 March 2023

- iv. To consider and approve the Accounting Statements 2022/23, section 2 of the AGAR for the year ending 31 March 2023 and the supporting Bank Reconciliation as at 31st March 2023, the explanation of significant variance. To ensure that the Accounting Statements 2022/23 are signed and dated by the person presiding at the meeting.
 - b) To note the Parish Council's financial position for the beginning of the new Financial Year up to 30th April 2023.
 - c) To authorise any payments
21. Correspondence
22. Local Organisations - Updates
Community Led Plan
Playing Field Association
Royal British Legion
Scouts and Guides
Smeeth Sandpit Company
Speedwatch
Village Hall
23. Village Caretaker Scheme
24. Any Other Business (for information purposes only):
25. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.
- Wednesday 12th July 2023**
Wednesday 13th September 2023
Wednesday 8th November 2023
Wednesday 10th January 2024
Wednesday 13th March 2024
Wednesday 8th May 2024
26. Resolution to exclude the public
27. Review of the Clerk's Salary



Tracey Block (Clerk to Smeeth Parish Council)