

Smeeth Parish Council

To all members of Smeeth Parish Council.

Wednesday May 11th 2022

There will be a meeting of Smeeth Parish Council at Brabourne Baptist Chapel on Wednesday, May 18th 2022 at 7.00pm, and you are summoned to attend.

Agenda

1. Election of the Chairman and any Vice-Chairman for the Council year 2022-23.
2. Completion of the Declaration of Acceptance of Office Form by the Chairman.
3. To receive and approve apologies for absence.
4. To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.
5. To approve the minutes of the meetings held on 9th March 2022
6. To discuss matters arising from previous minutes that are not covered by the agenda
7. Public session: To receive questions and comments from the public on any agenda item
8. To confirm the representative to the following posts:
 - Planning co-ordinator
 - Playing Field Association representative
 - Village Hall Association representative
 - Village caretaker committee representative
 - KALC representative
 - Community Led Plan representative
9. To receive report from the Borough Councillor
10. To receive an update on the Newsletter
11. KALC Representative Report
12. Footpaths and Highways
13. Planning matters: to authorise a response to any application(s) and to note any recent planning decisions by Ashford Borough Council or any correspondence on planning matters.
 - 13.1 To receive the report of the Planning committee
14. To appoint the internal Auditor for 2022/23
15. To review the effectiveness of the system of Internal Controls: Councillors are asked to consider the Statement of Internal Control in support of the Annual Governance Statement
16. To approve the Financial Regulations, Standing Orders, Asset Register and Risk Assessment and confirm arrangements for insurance cover in respect of all insured risks.
17. Review of the Council's subscriptions to other bodies ie KALC/CPRE

18. Financial matters:

- a) To approve the following financial documents:
 - i. To receive the end of year accounts
 - ii. To receive the report from the Internal Auditor
 - iii. To approve the Governance Statement 2021/22, section 1 of the AGAR for the year ending 31 March 2022
 - iv. To consider and approve the Accounting Statements 2021/22, section 2 of the AGAR for the year ending 31 March 2022 and the supporting Bank Reconciliation as at 31st March 2022, the explanation of significant variance. To ensure that the Accounting Statements 2021/22 are signed and dated by the person presiding at the meeting.
- b) To note the Parish Council's financial position for the beginning of the new Financial Year.
- c) To authorise any payments

19. Correspondence

20. Playing Field Association

21. Village Caretaker Scheme

22. Speed Watch

23. Community Led Plan

24. Any Other Business (for information purposes only):

25. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

Wednesday 13th July 2022

Monday 14th September 2022

Monday 9th November 2022

Monday 11th January 2023

Monday 8th March 2023

Monday 10th May 2023



Tracey Block (Clerk to Smeeth Parish Council)