

# **Smeeth Parish Council**

To all members of Smeeth Parish Council

Wednesday May 6<sup>th</sup> 2020

There will be a virtual meeting of Smeeth Parish Council at Brabourne Baptist Church on Wednesday, May 13<sup>th</sup> 2020 at 7.00pm, and you are summoned to attend.

Any members of the public wishing to attend the meeting, please advise the Clerk by emailing: [clerk@smeethpc.org.uk](mailto:clerk@smeethpc.org.uk)

## **Agenda**

1. Present
2. Apologies
3. Declarations of Interest
4. Election of the following positions:  
Chairman, Vice-chairman, Planning co-ordinator, Playing Field Association representative, Village Hall Association representative, Village caretaker committee representative, KALC representative, Community Led Plan representative and Emergency Plan representative
5. Declaration of Acceptance of Office
6. Appointment and scope of Internal Auditor and to receive the Report of the Internal Auditor 2019-20.
7. Eligibility of the General Power of Competence
8. Minutes of the Meeting of the Parish Council held on 4 March 2020
9. Open Session
10. Financial report
  - 10.1 Review of the Risk Register
  - 10.2 Review of the System of Internal Controls
  - 10.3 To approve the Annual Governance Statement
  - 10.4 To approve the Statement of Accounts for the year
  - 10.5 To agree payments in accordance with the Budget
11. To review the Standing Orders, Register of Assets and Financial Regulations
12. Planning Committee report
13. Correspondence
14. Any other business
15. Date and time of next meeting: To be confirmed